



# Delivery Acceptance Agreement

Estimate/Invoice # \_\_\_\_\_ to be delivered via  
Common Carrier.

The carrier who delivers the merchandise to a specified delivery location is responsible for any and all losses and/or damages which the merchandise sustains during the delivery process. Acceptance of this shipment of merchandise is an acknowledgement that the **merchandise delivery is complete, all merchandise listed on the pack slip was included in the delivery and in satisfactory condition in conformity with your expectations.** Initial: \_\_\_\_\_

**Visible damages:** Delivery driver must sign off for any loss or damage to the merchandise before he leaves the premises. Have the delivery driver note on the BOL or freight bill the nature and extent of the damage. **Notify Northern Log immediately of the damage and provide digital pictures of the package showing the damage.** Initial: \_\_\_\_\_

**Concealed Damage:** Open all shipments immediately. Northern Log Supply **must be notified within 4 days of the date of delivery** of any damage or shortage that is not noticed until after the carrier driver has left the delivery site. Damaged product will require pictures provided to Northern Log Supply no later than the end of day on the 4<sup>th</sup> day after delivery. **The burden of proof is on the customer to clearly establish the extent and nature of the damage.** Light scratches and abrasions on the merchandise that can easily be repaired through light sanding, rubbing, or other restoration technique are not considered damage and will not be eligible for filing a claim. Initial: \_\_\_\_\_

**Unloading Merchandise:** Customer is responsible for unloading the entire shipment **and** is responsible for providing adequate machinery or manpower to safely unload the entire shipment in a timely manner. Initial: \_\_\_\_\_

## Delivery site information (Check all that apply – Additional fees will apply accordingly)

- ❖ \_\_\_\_\_ Residential (House on site that is surrounded by houses and **not** a construction site)
- ❖ \_\_\_\_\_ Commercial property (farm, constructions site (even if residential), restaurant, retail, etc...)
- ❖ \_\_\_\_\_ Easy access site = You **HAVE** seen full size semi-trucks in the delivery area in the past.
- ❖ \_\_\_\_\_ Difficult access site (GPS errors, narrow drive, dead end or otherwise difficult for a full semi to access)
- ❖ \_\_\_\_\_ Liftgate requested (If you request a liftgate at point of delivery, you will be responsible for the liftgate fee that the carrier adds on.)
- ❖ \_\_\_\_\_ Appointment required for delivery time or restricted delivery times
- ❖ \_\_\_\_\_ Locked gate or code needed to access delivery site
- ❖ \_\_\_\_\_ Special delivery instructions: \_\_\_\_\_

I, (print name) \_\_\_\_\_ have read and agree to the terms and conditions of the above stated Delivery Acceptance Agreement and my signature below indicates my compliance. I understand there may be additional fees and agree to pay any associated additional fees to be determined by the carrier.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you have any additional questions regarding this Delivery Acceptance Agreement, please contact Northern Log Supply, LLC at (989)843-0699 or email [office@northernlogsupply.com](mailto:office@northernlogsupply.com).